

Check List: Identification of Admission Requirements

All documents, certificates, and transcripts of records have to be submitted as **certified copies (beglaubigte Kopien)**.

If documents are issued not in German or English languages: **certified translations (beglaubigte Übersetzung)** of documents are required.

If the documents are issued by Paderborn University: regular copies are sufficient.

- Application letter
 - Filled out completely
 - Signed (applicant, advisor)
- Bescheinigung for Prüfungsamt
- Certified copy of the Bachelor degree certificate
- Certified copies of the Bachelor degree transcript of records
- Certified copy of the Master degree certificate
- Certified copies of the Master degree transcripts of records
- If applicable: certified copies of all remaining and relevant documents
- Educational CV
- I know that I am expected to present the potential topic of my PhD thesis to the members of the CS Institute of the Paderborn University one year after starting my PhD studies
- I know that I have to initiate/start the Doctoral Examination Procedure at least two months before the exam

I hereby confirm that I have filled out the application letter completely and that I issue all requested documents as certified and translated (if required) copies.

(Place, date, signature)